

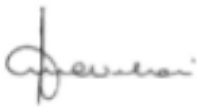
**Llanwddyn Community Council
Annual Meeting**

Thursday 18th May 2023

Dear Councillors,

You are hereby summoned to attend the Annual Meeting of Llanwddyn Community Council to be held on Thursday 25th May in Llanwddyn Village Hall at 7 p.m.

Yours sincerely,



Anne Wilson
Locum Community Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

Agenda

1. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

2. New Community Clerk

Formal Introduction to the new Community Council Clerk Laura White.

Members are asked to note that Laura has met with the Locum Community Council Clerk on two occasions and has the majority of the paperwork now. Laura has been booked on the following SLCC Courses: New Clerk Webinar, Agendas and Minutes and Powers and Duties of Local Council.

The Locum Community Council Clerk will mentor Laura for at least the next year.

3. Election of Chairman

Members are asked to elect a Chairman for the ensuing municipal year 2023/2024.

4. Election of Vice- Chairman

Members are asked to elect a Vice-Chairman for the municipal year 2023/2024.

5. Declarations of Interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with Part III of the Local Government Act 2000 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a prejudicial interest at a meeting, it is your responsibility to inform the Monitoring Officer.

6. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Community Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

7. Finances

i) Accounts for Payment

Members are asked to agree to the following payments being
made: A list will be circulated before the meeting.

- Note and confirm that the following payments have been made in between

Meetings:

i) Zurich Insurance

ii) SLCC Courses for the new Clerk

- Agendas and Minutes £84.00 incl. £14 VAT
- Powers and Duties of Local Councils £42 incl. £7 VAT
- New Clerk Webinar £0.00

iii) Tina Pickup

The remaining actual figures and additional payments will follow in a report.

i) Bank Signatures

Members are asked to note that the Community Council need all Members to be account signatories and therefore are asked to work with the Locum Clerk to ensure this happens.

8. Nomination to Committees and Outside Bodies

Members are asked to nominate Members to the following:

- Llanwddyn Village Hall Committee
- Lake Vyrnwy Tourism
- The Lake Vyrnwy Stakeholders Group
- Any other outside body

9. Minutes

Members are asked to confirm the minutes of the meetings of Llanwddyn Community Council held on:

- Thursday 30th March 2023
- Thursday 20th April 2023

Copy attached Appendix A

Copy attached Appendix B

10. Report from Powys County Councillor

Councillor Bryn Davies will update the Council on matters pertaining to Powys Community Council and those relevant to Llanwddyn Community Council.

11. Community Council Matters

Members are asked to consider the following matters in relation to the running of the Community Council and the ability to meet its statutory requirements:

i) Laptop for the new Clerk

Members are asked to note that the current IT equipment that is available for the Clerk to use is very outdated (a desktop computer and monitor) and therefore Members are asked to agree to a new laptop being purchased up to a value of £500.

ii) Council Mobile Phone

It is recommended as good practice that a Community Council has a dedicated phone number and therefore Members are asked to agree to the purchase of a

mobile phone and the Clerk to investigate whether it is beneficial to have a contract or pay as you go.

iii) Communication within the Community Council

Members are asked to consider some form of e newsletter and paper version to let residents know what the Council are doing.

12. Planning

i) Planning Applications

There are no planning applications for consideration as at the time of writing the agenda.

ii) Planning

Fronlas Hirnant Pen-y-Bont Fawr

Extension of dwelling into adjoining outbuilding, alterations to dwelling and some demolition.

13. Date of next meeting

Members are asked to agree the dates of the next meetings of Llanwddyn Community Council throughout the 2023/2024 municipal year.

