**Cyngor Cymuned LLANWDDYN Community Council**

**Minutes** of Community Council Meeting

*Held in the Village Hall on Tuesday 25th October 2022 at 7:00pm.*

*Present:*

Cllr W Bedford, Cllr J Bedford, Cllr K and Cllr Bryn Davies

*Also present:*

Anne Wilson Town Clerk, Vanessa Voysey (Financial Officer) Kimberly Wright (minute taker)

**RESOLVED** – It was agreed that Cllr Bryn Davies chair the meeting.

*Apologies for absence*

**RESOLVED** – There were no apologies for absence

*Election of Chairman*

**RESOLVED** – It was agreed that the election of a chair and vice-chair of the community council be deferred until members have been elected.

*Declarations of interest*

**RESOLVED** – There were no declarations of interest disclosed.

*Public Question time and participation:*

* A member of the public raised a concern regarding the condition of the community's defibrillators and if they are still being taken care of by the community council.

**RECOMENDED** - Anne Wilson to investigate this.

* Cllr Bryn Davies gave thanks to Llanwddyn shop for the electricity and the cleaning of/facilities in the toilet.
* Members of the public expressed concern of the lack of members on the community council and not knowing enough about the role of a councillor to commit themselves to the council.

**RESOLVED** – Anne Wilson agreed to an informal meeting to discuss in more detail, the role of a councillor with interested members of the public. This will be advertised in as many places as possible, to try and gain as much interest as possible. The date and location of this meeting was agreed for Thursday 17th November at 7:00pm in Llanwddyn Village Hall.

* Book of condolences. **RECOMENDED** - Anne Wilson will make Palace aware that Llanwddyn have a book of condolences.

*Chairmans announcements:*

**RESOLVED** - There were no announcements

*Nominations to Committees and Outside Bodies:*

**RESOLVED** – It was agreed to defer the nominations to committees and outside bodies until members have been elected.

Co-option of a community councillor

A former council member gave a brief description of the role of a councillor.

**RESOLVED** – A meeting has been scheduled for Thursday 17th November at 7:00pm in the Village Hall, for members of the public to hear more information about the role of a councillor and would be an opportunity to ask any questions.

*Minutes*

Members voted in favour of the minutes from the community council meeting held on Wednesday February 16th, 2022

*Report from Powys County Councillor*

Cllr Bryn Davies asked if any members of the public were interested in joining the community council, he encourages them the meeting being held on

Thursday 17th November.

*Finance*

Vanessa Voysey gave members an update on the council’s financial matters.

As the keypad for logging into online banking has stopped working, it is not possible to use the facility. Cheques have been returned as there is a problem with the signatories that signed the cheques. There are outstanding invoices that are still yet to be paid.

Anne Wilson said that she had the number to call HMRC to sort out a change of mandate for the bank so that a new keypad could be ordered and sent to a working address.

**RESOLVED** - Members voted all in favour of paying the outstanding invoices.

**RESOLVED** - Anne to call external auditors regarding signatures on the internal

audit.

**RESOLVED** – Members voted on the following:

* + Internal Audit
  + End of year accounts summary
  + Annual Return and Certificate of Exemption
  + Annual Governance Statement

Members voted in favour with no abstentions.

*Parish Council Matters*

**RESOLVED** – It was agreed that this item is deferred until members have been elected.

*Planning*

**APPLICATION 22/1694/FUL** - Removal of the existing tower and replace with a 17.5m lattice tower and all ancillary equipment and associated works

**RESOLVED** – Members had no comment.

*Date and time of next meeting*

**RESOLVED** – Members agreed that the next Council meeting will be held on Thursday 24th November 2022 at 7:00pm in the Village Hall.

**Signed ………………………………………………… Date ………………………………………….**

**Chairman**